



**City of Durham
Charter Trustees for the City of Durham**

Ref: JM

18 October 2016

To: The Mayor and Members of the
CHARTER TRUSTEES FOR THE CITY OF DURHAM
(Councillors E Bell, B Moir, J Armstrong, D Bell,
J Blakey, A Bonner, J Chaplow, P Conway, K Corrigan,
N Foster, D Freeman, O Gunn, D Hall, G Holland,
A Hopgood, B Kellett, N Martin, M Nicholls, R Ormerod,
M Plews, M Simmons, D Stoker, P Taylor, J Turnbull,
M Wilkes and M Williams).

Dear Sir/Madam

A Meeting of the **CHARTER TRUSTEES FOR THE CITY OF DURHAM** will be held in the Committee Room 1B, County Hall, Durham, on Wednesday 26 October 2016 at 12.00 pm.

Please Note: In the event that Full Council runs beyond 12.00pm, the Charter Trustee meeting will commence immediately following County Council business.

BUSINESS

1. Apologies for Absence
2. Minutes of the meeting held on 22 June 2016 (Pages 1 - 2)
3. Declarations of interest, if any
4. Date for Mayor Making AGM 2017 and Display of past Mayoral and Deputy Mayoral robes - Report of the Clerk to Charter Trustees (Pages 3 - 4)

5. Contribution to costs of covers for Halberds and Mayoral Mace - Report of the Clerk to the Charter Trustees (Pages 5 - 6)
6. Conclusion of Audit for 2017 - Report of the Clerk to the Charter Trustees (Pages 7 - 8)
7. Revenue Outturn for the period ending 30 September 2016 and Projected Outturn to 31 March 2017 - Report of the Treasurer (Pages 9 - 12)
8. Such other business as, in the opinion of the Chairman of the meeting, is of sufficient urgency to warrant consideration.

Yours faithfully

Clerk